

VIRGINIA NATIONAL GUARD
TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER: 06-87

POSITION: SUPPLY TECHNICIAN, 06-87, (PD Number: 70062000)

GRADE/PAY: GS-2005-06 \$32,059.00 - \$41,675.00 per annum

OPENING DATE: 14 June 2006 **CLOSING DATE:** 18 July 2006 (1700 hrs)

DUTY LOCATION: 192nd FW, Sandston, VA

EMPLOYMENT STATUS: Excepted Service Male/Female Enlisted Personnel

WHO CAN APPLY:

GROUP I - All qualified enlisted personnel currently employed (permanent) in the Virginia Air National Guard Military Technician Program.

GROUP II - All qualified Virginia Army and Air National Guard enlisted personnel, regardless of employment status (Traditional, Military Technician or AGR). To be considered as a Group II applicant, proof of enlistment in the Virginia National Guard is required to be attached to the application if enlistment occurred within 60 days prior to or during the advertisement period.

MILITARY ASSIGNMENT: This position is supervised by a MSgt/E7. Grade inversion will not be authorized. Compatible AFSC: 2S0XX

POINT OF CONTACT: MSgt James Taylor, (804) 236-6782

SELECTING OFFICIAL: COL Jay M. Pearsall, 192d FW Air Commander

QUALIFICATION REQUIREMENTS:

GENERAL: Experience in clerical or office work such as maintaining records; screening, reviewing, and verifying documents; searching for and compiling information and data; or work involved in the physical handling of supplies and equipment provided this gave the candidate some general knowledge of supply transactions and regulations, procedures, identification codes, etc.

SPECIALIZED: Work experience listed on the application must show at least nine (9) months specialized experience, such as: experience in closely related activities which provided the applicant with a knowledge of the rules, regulations, procedures, and program requirements of one or more areas of a supply system, and which demonstrated the applicant's ability to perform at the level of the position to be filled.

KNOWLEDGE, SKILLS, AND ABILITIES (KSAs) REQUIREMENTS: Applicants should prepare statements addressing all KSAs listed below. Explain any civilian/military work experience that supports each KSA. **The KSAs are NOT used for basic qualification.** KSA's may be used as a factor in evaluating candidates at the election of the Selecting /Interviewing Official.

1. Knowledge of standard methods of receipt of material order documentation control and material processing.
2. Knowledge of policies and regulations regarding storage space controls, stock location systems, layouts and storage techniques.
3. Ability to establish and maintain effective work relationships.
4. Knowledge of regulations and mechanized and/or statistical techniques in the computation and forecasting of quantitative requirements.
5. Knowledge of regulatory requirements governing the accounting for government property.
6. Ability to research information.
7. Knowledge of how to fill out, post, file, control, or code supply documents or transactions.

TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER: 06-87

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: Completion of 4 academic years of education in business or administration in an accredited college or university will satisfy the requirements for the GS-6 position. Applicants must submit transcripts, diplomas or other forms of completion certificates to provide verification of related courses.

DUTIES AND RESPONSIBILITIES - POSITION DESCRIPTION 70062000: Reviews existing stock catalogs, drawings, etc., for the purpose of identifying duplicate items already cataloged or otherwise recorded in the supply system. Assures production support for items requiring special handling. Responsible for inventory management of decentralized and decontrolled items, including supplies, equipment, forms, and publications.

REMARKS: This position is currently located in Sandston, VA but will relocate to Langley AFB, Hampton, VA.

APPLICATION PROCEDURES: INTERESTED APPLICANTS MAY APPLY BY SUBMITTING A RESUME, THE OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT (OF 612), OR THE SF 171, AND KSAs TO: THE ADJUTANT GENERAL OF VIRGINIA, ATTN: VAHR-P, BUILDING 316, FORT PICKETT, BLACKSTONE, VIRGINIA 23824-6316 BY THE CLOSING DATE SPECIFIED ON THE ANNOUNCEMENT. APPLICANTS MAY ALSO EMAIL APPLICATIONS TO vanguardtechjobs@va.ngb.army.mil or fax to (434) 298-6381. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED. THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

CONSIDERATION FOR THIS POSITION WILL BE WITHOUT REGARD TO SEX, AGE, OR HANDICAP (EXCEPT WHERE REQUIRED BY MILITARY REGULATIONS), RACE, COLOR, NATIONAL ORIGIN, RELIGION, LAWFUL POLITICAL AFFILIATION, OR MEMBERSHIP/NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION. RELOCATION EXPENSES WILL NOT BE PAID. SELECTEE REQUIRED TO PARTICIPATE IN DIRECT DEPOSIT/ELECTRONIC FUND TRANSFER.

A complete listing of all current Virginia National Guard Technician Employment Opportunity Announcements is available at <http://www.varich.ang.af.mil/hro/jobs/jobs.htm>. Nationwide vacancy announcements are available at <http://www.negard.com/jobs/Docs/statepoc.htm>.

TPVA 06-87

DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Officer